

AGENDA FOR THE SPECIAL MEETING OF THE CENTRAL-JACKSON HEIGHTS FIRE DISTRICT

BOARD OF DIRECTORS

(Ted F. Prina, Charles Ferrin, Jason Larson)

Wednesday, October 14, 2015 at 5:00 PM

Thatcher Town Hall

3700 W Main Street

Thatcher, AZ 85552

1. CALL TO ORDER

Called at 5:01

2. ROLL CALL OF BOARD MEMBERS

All members present including Mike Payne Fire Chief

3. APPROVAL OF MINUTES

Motion to approve minutes was made by Jason, seconded by Ted. Motion passed unanimously.

4. SCHEDULED PUBLIC APPEARANCE/CALL TO THE PUBLIC

5. REPORTS AND CORRESPONDENCE

A. Approve Disbursements

1. Review and act on payment to Sidney Lex Felker, PC

Motion to accept bill and pay was made by Ted, seconded by Jason, passed unanimously.

2. Review and act on payment to Moeller & Bryce, PC

Motion to accept bill and pay was made by Ted, seconded by Jason, passed unanimously.

3. Review and act on possible others disbursements from the Board

Bill for \$57.28 to reimburse Ted for copy of city of Safford Water district plots moved by Jason, seconded by Ted passed unanimously.

B. Correspondence and/or other important information

1. Review Graham County Month Cash Report

\$886,217 at end of August

2. A review of the Levy Limit Worksheet

Reviewed worksheet and formula for tax levy.

6. DISCUSSION TOPICS

A. 1)Review and discussion with Mike Payne about proposed Water System Changes effecting Central Residents and 2)other possible District needs. There may be possible action after discussion.

1) EAC has hired a hydrology company to evaluate water flow from Pima to Thatcher. Reports of flow rates are different when compared to Gila Resources data. Because data is questionable, it is proposed to purchase a flow test meter for Thatcher Fire Department to test and validate flow rates at hydrants in the Central Jackson Heights District. The concern is ISO insurance ratings. Motion proposed to have Mike Payne shop and purchase a certified flow test meter with a \$10,000 spending limit. Motion proposed by Ted Prina, seconded by Jason, passed unanimously.

2) Other Possible District needs: a) Contract: see 6B. b) TOT is upgrading air-packs and face masks with air bottles. Billing will be shared with TOT and CJHFD. c) Two trucks are close to needing to be replaced. One pumper truck and one brush truck. Discussed possible CJHFD replacing Brush truck prior to entering contract with TOT then sharing cost of new pumper under new contract.

B. An update on the new proposed contract with the Town of Thatcher.

Essentially CJHFD will pay percentage of fire calls. TOT attorney will draw a rough draft; CJHFD will have our attorney review for final. Contract is needed to be in place to obtain Fire Board Insurances.

C. Review, discussion and possible action on the Annual Report year ended June 30, 2015.

Reviewed Annual Report from Moeller and Bryce, PC dated September 17, 2015.

D. Review, discussion and possible action on the VSFI property and casualty proposal

Motion to approve VSFI application and enact application when CJHFD and TOT agreement is in place was made by Chuck, seconded by Jason, motion was passed unanimously.

E. Update on Bylaws changes

Discussed adding agenda item of board policies which will include reimbursement of up to \$250 for justifiable district expenditures on an emergency bases.

F. Review, discussion and possible action on the website design – [Http://c-jhfd.com](http://c-jhfd.com)

Discussed how to finish web site verbiage. Each member of CJHFD will spend at least 30 minutes reviewing web page.

G. Discussion and possible action on changing standard meeting date to the third Wednesday of each month.

Motion to move regular meeting time to 3rd Wed proposed by Ted, Seconded by Jason. Motion passed unanimously. Also need to update disclosure statement of new meeting time. Next meeting will be November 18 at 5:00 pm in TOT council chambers room.

H. Review, discussion and possible action on old records provided by Jean Napier.

Motion to have Ted review archived records and scan important items pertinent to the present time, and destroy what is deemed unimportant was made by Jason, seconded by Chuck. Motion passed unanimously.

I. Other discussion

J. Confirm next month's meeting date.

November 18, 2015 at 5:00 in the TOT council chambers room.

7. ADJOURNMENT

6:50 pm